

I. PURPOSE

Paid Temporary Firefighter Job Description.

II. SCOPE

To all members.

III. RULE

None

IV. POLICY

- A. Definition: The position of Temporary Firefighter is a classified position. They participate in suppression drills, train in firefighting skills and medical rescue techniques and take part in fire prevention activities. All employees of this class are expected to respond to emergency medical calls, and complete in timely order all paperwork generated on EMS and Fire calls. A major amount of time is spent on the maintenance of equipment and apparatus as well as on the routine care of buildings and grounds.
- B. GENERAL STATEMENT OF DUTIES: A Firefighter operates under the direction and supervision of District Officers in completing daily assignments, station and equipment maintenance, special projects, training and other non-emergency work as well as participates in emergency medical and fire suppression activities. Firefighters are required, as an essential function of the position, to perform under hazardous conditions involving smoke, heat, and cramped surroundings requiring strenuous physical exertion and above average mobility. Firefighters are frequently outdoors regardless of the weather, in high places requiring the ability to lift and move over 50 pounds. Firefighters are also required to respond to the public welfare, dealing with individuals or groups under extreme stress frequently involving trauma, suffering and personal tragedy. This position is to be performed in accordance with well-defined procedures and regulations with and at times without supervision at both the fire station and at emergency scenes.
- C. ESSENTIAL JOB FUNCTIONS: The list of essential functions, as outlined herein, is intended to be representative of the tasks performed within this classification. It is not necessarily descriptive of any one position in the class. The omission of an essential function does not preclude management from assigning duties not listed herein if such functions are a logical assignment to the position.

1. Responds to the public regarding fire suppression and emergency medical incidents following district policies and procedures handling inquiries in a courteous and respectful manner reflecting a positive attitude.
2. Responds to alarms operating as a company; lays and connects hose lines; directs streams of water; raises and climbs ladders; uses specialized equipment in the suppression of fire, rescue, forcible entry, ventilation, property conservation, overhaul and clean-up. Lays and connects hose lines to hydrants or engines, directs the nozzle in a fog or water stream. Ventilates buildings and places salvage covers over furniture; operates a variety of power tools and equipment, provides emergency power and lighting and removes excess water and debris.
3. Performs a variety of rescue duties; will be required to drive and engineer district apparatus; attends to the public under stressful situations; administers emergency medical services to injured and sick persons at the EMS level certified by the State of Oregon; extricates accident victims; may be required to search buildings and retrieve victims from the area or in other like hazardous situations; secures the scene and directs traffic as necessary.
4. Drive and operate all firefighting and suppression apparatus and equipment (if qualified); maintain assigned fire apparatus and equipment in a state of readiness.
5. Performs or assists in checking, testing, and maintenance of all fire and rescue apparatus, equipment and facilities including effecting the readiness for pre/post emergency equipment; is responsible for daily and weekly equipment and station checks following outlined and implied District Standard Policy and Procedure. Performs general maintenance work in cleaning, storing and reloading hose, cleans and maintains apparatus; equipment and fire hydrants; and in maintenance of station grounds.
6. Performs or assists with house chores including but not limited to floor maintenance, trash removal, kitchen upkeep, landscaping requirements, general housekeeping, and basic building preservation for all three stations.

7. Write and submit required reports related to emergency activities, and reports concerning the use and condition of apparatus, related equipment, and supplies.
8. Responsible to maintain a high degree of competency and skill in fire protection and perform duties in a manner which reflects positively on the Fire District.
9. Participate in physical fitness activities to maintain a high level of physical conditioning.
10. Able to work independently and self-motivated, can get along with others, and maintain regular and predictable attendance.
11. The intent of the listing of "typical" tasks is to describe the essential functions of the job. The description shall not, however, be construed as a complete listing of all miscellaneous, incidental or substantially similar duties which may be assigned during normal operations.

D. MINIMUM KNOWLEDGE, SKILLS AND ABILITIES:

1. Maintain the ability to physically accomplish the requirements of the district and to respond without notice to emergency incidents; to have above average mobility in confined, claustrophobic, hazardous areas frequently including high places, requiring the ability to lift and move over 50 pounds, regardless of weather and often outdoors with intermittent sitting, standing or stooping for long periods of time without interruption in a noisy environment.
2. Ability to maintain composure, think clearly and interpret orders and directions under emergency conditions as well as in daily operations. Ability to understand and follow oral and written instructions. Ability to comprehend and apply a variety of fire suppression and prevention materials and information.
3. Ability to routinely deal with the public, other public employees and officials, volunteers and staff in a courteous manner.
4. Ability to perform a variety of mechanical operations.

E. EDUCATION/CERTIFICATES:

1. High school diploma or equivalent
2. Valid driver's license, and insurable by the District insurance carrier
3. Oregon Emergency Medical Responder (EMR)
4. Current NFPA Firefighter 1
5. Current NWCG Wildland Firefighter 2
6. DPSST Driver or equivalent
7. NIMS 100, 200, 700, 800