

**HOODLAND FIRE DISTRICT # 74**  
**2021-2022 BUDGET HEARING MEETING MINUTES**  
**JUNE 22, 2021**

Those Present: Board Members: Shirley Dueber, Jacob Rackley (Zoom), Cliff Fortune (Zoom), and Mary Ellen Fitzgerald. Staff: Jim Price; Fire Chief, Carol Norgard; Financial Manager, DC Brian Henrichs, and Kirk Peterson (Zoom).

1. Call to Order: By Mary Ellen Fitzgerald at 7:00 PM.
  2. Roll Call.
  3. Pledge of Allegiance: Led by DC Brian Henrichs.
  4. Open the Budget Hearing to the Public, Any persons to be heard regarding the budget? None.
  5. Persons to be Heard on Any Board Topic. None.
  6. Unfinished Business.
    - A. Motion to Pay the Bills.
- MOTION MADE: By Shirley Dueber to pay all bills as submitted.
- 2ND: By Mary Ellen Fitzgerald.
- DISCUSSION: None.
- VOTE: Passed Unanimously. Mary Ellen Fitzgerald (Aye), Jacob Rackley (Aye), and Shirley Dueber (Aye).
7. New Business. None.
  8. Close the Budget Hearing.
    - A. Approve the Final Budget for the 2021-2022 Fiscal Year.
      - i. The Reserve Accounts will be reviewed in 2022 per the schedule, this is when changes could be made.
      - ii. There have been no changes to the General Fund, Personnel Services, Materials and Services, or Capital Outlay in the FY 2021-2022 Budget.

8. A. Continued

iii. The only changes have been made to the FY 2021-2022 Budget are in the Reserve Accounts. Money was transferred from Firefighting Equipment, Services, and Supplies Reserve Fund into the General Fund to pay for the money match portion of the Fire House Subs Grant to purchase a new Extrication Rescue Tool. The Building Reserve Fund numbers were adjusted to reflect the interest monies earned.

iv. The total is now \$6,659,314.00. Since the change is less than 10% there is no need to reconvene the Budget Committee.

MOTION MADE: By Cliff Fortune to approve the 2021-2022 Budget as presented.

2ND: By Shirley Dueber.

DISCUSSION: None.

VOTE: Passed Unanimously. Mary Ellen Fitzgerald (Aye), Cliff Fortune (Aye), Shirley Dueber (Aye), and Jacob Rackley (Aye).

B. Resolution #2021-03: Adopting the 2021-2022 Budget, Making Appropriations, Imposing the Tax and Categorizing the Tax.

MOTION MADE: By Shirley Dueber to approve Resolution #2021-03: Adopting the 2021-2022 Budget, Making Appropriations, Imposing the Tax and Categorizing the Tax.

2ND: By Cliff Fortune.

DISCUSSION: None.

VOTE: Passed Unanimously. Mary Ellen Fitzgerald (Aye), Cliff Fortune (Aye), Shirley Dueber (Aye), and Jacob Rackley (Aye).

9. Other New Business.

A. Three Year Budget Projections have been emailed to the Board.

B. Continuing to work towards adding a Manufactured Home for Staff Housing and replacing the Generator at the Main Station.

C. Fuels Reduction: Working with Oregon Department of Forestry Hand Crews to help home owners reduce fuels. \$10,000 has be allocated in the Budget to help the community to reduce their fuels. These efforts will help show the community that we are using some of the Levy Funds towards Firewise fuels reduction.

10. Adjournment.

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ADJOURNMENT: Meeting adjourned by Mary Ellen Fitzgerald at 7:32 PM.

Respectfully Submitted,

**Carolyn M. Norgard**

Carolyn M. Norgard, Financial Manager

Notes Typed By: Kelli Ewing, Administrative Assistant