



Duty • Honor • Community

HOODLAND FIRE DISTRICT #74

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**JOINT BOARD OF DIRECTORS MEETING & LOCAL
CONTRACT REVIEW BOARD PUBLIC HEARING AGENDA
DECEMBER 14, 2021
7:00 PM**

To join via Zoom Meeting
Meeting ID: 824 6707 0680
Call In #: +1 253 215 8782 US (Tacoma)

- 1) CALL TO ORDER the joint meeting of the Board of Directors and the Local Contract Review Board.
- 2) ROLL CALL
- 3) PLEDGE OF ALLEGIANCE
- 4) AWARD PRESENTATION
 - A. Gaynell Thornbrough: 11 Years of Service on the Hoodland Fire District #74 Budget Committee.
- 5) PERSONS TO BE HEARD on any topic
- 6) PUBLIC HEARING
Joint Public Hearing Regarding Resolution No. 2021-04 Amending Public Contracting Rules for the Hoodland Fire District #74

The public hearing will be held for the purpose of taking comments on the District's draft findings supporting the exemption of certain classes of special procurements and public improvement contracts from competitive bidding requirements.
- 7) PERSONS TO BE HEARD regarding the Resolution Amending Public Contracting Rules
- 8) RESOLUTION No. 2021-04: Joint Resolution of the District Board and Local Contract Review Board Opting Out of the Attorney General's Model Public Contracting Rules and Amending Public Contracting Rules of the Hoodland Fire District #74

Motion made by _____ on behalf of Hoodland Fire District #74 and the District's Local Contract Review Board to adopt Resolution No. 2021-04: Joint

Resolution of the District Board and Local Contract Review Board Opting Out of the Attorney General's Model Public Contracting Rules and Amending Public Contracting Rules of the Hoodland Fire District #74.

9) APPROVAL OF MINUTES

- A. Board Meeting Minutes November 9, 2021

10) COMMUNICATIONS

11) REPORTS

- A. Chiefs Report: Fire Chief Price
- B. Staff Report: DC Henrichs
- C. Staff Report: DC Kline
- D. SDAO Assessment Report

12) FINANCE [Financial Manager Norgard]

13) UNFINISHED BUSINESS

- A.

14) NEW BUSINESS

- A. FY 2022-2023 Budget Calendar

Background: The FY 2022-2023 Budget Calendar was developed to ensure all deadlines are met according to the Local Budgeting Rules set forth by the Oregon Department of Revenue.

Action Requested: Discussion and approval.

- B. First Reading of Policy 111: Information Security

Background: SDAO recommended that we adopt an information security policy, this is based on their template.

Action Requested: Discussion and approval.

- C. Second Reading of changes to Policy 202: Public Contracting

Background: Update and rename Existing Policy 202: Authorization for purchasing and bid documents. The First Reading was approved at the November 9, 2021 Board Meeting.

Action Requested: Discussion and approval.

- D. Second Reading of changes to Policy 506: Personnel Files

Background: Update existing Policy 506: Personnel Files to be compliant with the contract, evaluations policy and state law. The First Reading was approved at the November 9, 2021 Board Meeting.

Action Requested: Discussion and approval.

- E. First Reading of Policy 524: Ethics

Background: New Policy to provide guidelines under Oregon Ethics Laws to public officials of the Hoodland Fire District.

Action Requested: Discussion and approval.

F. First Reading of Policy 525: Workplace Conduct

Background: New Policy to identify performance expectations so that each employee behaves according to our workplace standards.

Action Requested: Discussion and approval.

15) MOTION TO PAY BILLS

16) BOARD MEMBER COMMENTS

17) EXECUTIVE SESSION

18) OTHER NEW BUSINESS

A. Upcoming Board Action Items

19) ADJOURNMENT of the Joint Meeting of the District Board of Directors and Local contract Review Board