

HOODLAND FIRE DISTRICT #74
SPECIAL BOARD MEETING MINUTES
DECEMBER 16, 2025

Board Members: Nora Gambée, John Drake, Kirk Peterson, Cliff Fortune, and Terry Niedermeyer. Five voting members in attendance.

Staff and Volunteers: Jim Price; Fire Chief, Brian Henrichs; Division Chief, Scott Kline; Division Chief, and Kelli Ewing

Guests: None

1. Call to Order: By Nora Gambée at 7:01 PM

2. Roll Call

3. Pledge of Allegiance: Led by Cliff Fortune

4. Persons To Be Heard. None

5. New Business

A. Fire Chief Hiring Process Timeline

i. The process is expected to take six months to one year. The contract may be extended for Fire Chief Price. The maximum extension would be through December 31, 2026. A decision regarding the extension needs to be made by May 1, 2026.

ii. The board would like there to be a brief overlap between the incoming Fire Chief and the current Fire Chief.

iii. Potential recruitment companies include SDAO, Prothman, and Western Fire Chiefs.

MOTION MADE: By Kirk Peterson to reach out to SDAO regarding Fire Chief Recruitment

2ND: By John Drake

DISCUSSION: None

VOTE: Motion Passed Unanimously, 5 Ayes. Nora Gambée (Aye), John Drake (Aye), Kirk Peterson (Aye), Cliff Fortune (Aye), and Terry Niedermeyer (Aye).

iv. SDAO would collect applications, advertise the position, and review applications while working with staff and the Board. The estimated

cost is \$5,000 - \$10,000.

- v. A suggestion was made to obtain input from career staff and volunteers prior to beginning the process.

B. Review Policy 901: Fire Chief Job Description

- i. Change the word "Must" to "Should" regarding residing within 20 minutes of Hoodland Station 351.

C. Fire Chief Salary

- i. The Fire Chief Salary range is \$165,000 - \$175,000, approximately 10% above Division Chief salary. Benefits include PERS, medical insurance, Executive Leave, Vacation Leave, and Sick Leave.

D. Clackamas County Purchase Sale Agreement

- i. The agreement adds revisionary interests to the property for the Community Garden and Community Room, along with stipulations that could result in the property being returned to Clackamas County.

- ii. The changes are not what Hoodland Fire and Clackamas County originally agreed to so HFD Lawyer has drafted a letter of rebuttal.

- iii. The Hoodland Fire District Board and Clackamas County Board will have to have an Executive Session meeting to finalize the document.

6. Adjournment

MOTION MADE: By Terry Niedermeyer

2ND: By John Drake

ADJOURNMENT: By Nora Gambee at 7:54 PM

Respectfully Submitted,

Kelli Ewing

Kelli Ewing, Office Administrator

Notes Type By: Christi Harris, Administrative Assistant