

**HOODLAND FIRE DISTRICT # 74
SPECIAL BOARD MEETING MINUTES
NOVEMBER 16, 2020**

Those Present: Board Members: Shirley Dueber, Jacob Rackley, Cliff Fortune, Darcy Lais and Mary Ellen Fitzgerald. Staff: Steve Abel; Interim Fire Chief and Carol Norgard; Financial Manager. Guests: Jim Stearns, Rich Stenhouse, Michael Coreless, and Jim Price.

1. Call to Order: By Shirley Dueber at 2:00 PM.

2. Roll Call.

3. Pledge of Allegiance: Led by Mary Ellen Fitzgerald.

4. Persons to be Heard. None.

5. EXECUTIVE SESSION Under ORS 192.660.2(a) The hiring of any non-elected officer, employee or agent (excluding discussion of general employment policies), provided that for officers or employees:

- The vacancy was advertised
- Regular hiring procedures have been adopted by the Board of Directors
- For the employment of a chief executive officer, hiring standards and criteria were adopted by the Board in public sessions with opportunity for public comment
- For the employment of any officer, there was opportunity for public comment regarding the hiring.

A. No further business will be discussed except to provide direction to the SDAO Representative and adjourn the meeting.

B. Open Session is estimated to resume at 5:30 PM.

RECESS: 2:03 PM from Regular Session.

RECONVENE: 2:05 PM into Executive Session.

C. Discussion and Board Panel Interviews for three Fire Chief Candidates: Jim Price, Michael Coreless, and Rich Stenhouse.

ADJOURN: 5:25 PM from Executive Session.

RECONVENE: 5:26 PM into Regular Session.

6. Open Session: Provide Direction to SDAO Representative.

A. Selection of candidate.

MOTION MADE: By Cliff Fortune to make a conditional offer to Jim Price pending the successful passing of background check, medical examination, reference check and drug screen.

2ND: By Shirley Dueber.

DISCUSSION: All three candidates would do a great job. Concerns about selecting someone from outside the area, but experience as a Fire Chief in a smaller fire district that is similar to HFD will be good fit.

VOTE: Passed Unanimously. Mary Ellen Fitzgerald (Aye), Jacob Rackley (Aye), Cliff Fortune (Aye), Shirley Dueber (Aye), and Darcy Lais (Aye).

B. Jim Stearns (SDAO).

i. SDAO will notify the other candidates by the end of the week and will inform them that it was a tough decision because the Board was impressed with all of the candidates. The decision was made to go with the candidate that has previous Fire Chief experience.

ii. A contract will need to be finalized and provided to the selected candidate. The contract and other details will be discussed further at the Special Board Meeting on Tuesday November 17, 2020 during an Executive Session.

iii. Jim Stearns will provide HFD a copy of Jim Price's previous contract, resume, application materials, etc.

iv. Chief Abel will contact Jim Price tonight to inform him of the conditional offer.

7. Adjournment.

ADJOURNMENT: Meeting adjourned by Darcy Lais at 5:44 PM.

Respectfully Submitted,

Carolyn M. Norgard

Carolyn M. Norgard, Financial Manager

Notes Typed By: Kelli Ewing, Administrative Assistant